

Jéssica Figueiredo

Manager, 30 years, Brazilian



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DAMAC Hills - Dubai

Skills

- Communication and Stakeholder Management
- Event Organization and Coordination
- Operations Management
- Strategic Planning
- People Management
- Sustainability Practices
- Organizational Culture
- Innovation & Continuous Improvement
- Microsoft Office Suite: Advanced (Excel, PowerPoint, Word, Outlook)

Languages

- Native in Portuguese
- Advanced in English
- Basic in Spanish

Social Work

- Developer of Social Work Project: Strengthening Education Project – Pinocchio Community School (2018-2019)
- Organized several community training programs and collaborated with public institutions to deliver impactful initiatives.

Reference

Hassan Kassem

MD FRACHTCONTOR - Dubai

Phone: +971 50 100 62 40

João Silva Junior

MD OPERATION VALE - Brazil

Email: joao.s.junior@vale.com

Professional with 12 years of experience, including 9 years in the global mining sector at VALE, specializing in Ponta da Madeira port, railway, and iron ore pelletizing industries. Focused on process optimization, cost reduction, ESG practices, quality management, and continuous improvement. Managed several national VALE projects, in partnership with public institutions, focused on organizational culture, community engagement, and continuous improvement. Proven ability to implement innovative solutions that enhance operational efficiency and sustainability growth. Skilled in communication, networker personality, stakeholder engagement, and team collaboration in dynamic environments.

Work Experience

Continuous Improvement & ESG Manager

2017 - 2024

Vale S/A - Brazil

Worked across sustainability, continuous improvement, and quality in one of the world's largest mining companies. Led strategic initiatives that balanced operational performance with environmental and social responsibility.

• Sustainability & ESG

- Led ISO 14001 certification for the 972+ km Carajás Railway, ensuring full compliance with international standards.
- Developed income-generation programs for local communities and implemented circular economy practices to reduce waste and reuse resources.
- Managed environmental projects in collaboration with public institutions, with a focus on practical, scalable results.
- **Continuous Improvement & Quality**
- Led Lean, Kaizen, CCQ, and Six Sigma projects that delivered measurable gains in efficiency and cost reduction.
- Designed and monitored KPIs to support performance tracking and data-driven decisions.
- **Event & Community Engagement**
- Planned and delivered internal and external events focused on innovation, continuous improvement, ESG awareness, and corporate culture.
- Facilitated Kaizen weeks, stakeholder workshops, and community-based initiatives, promoting collaboration and long-term impact.

Executive assistance

2015 - 2017

Vale S/A - Brazil

- Managed executive agendas, travel, and stakeholder communications.
- Coordinated leadership training for 560+ managers.

Administrative and Sales Coordinator

2013 - 2015

Kamf - Brazil

- Led a 12-person team across sales, inventory, and operations.
- Improved customer service and internal workflows.

Education

MBA in Management of Agile Projects

IDAAM

Concluded 2020

Post Graduation in Engineering of Quality and Six Sigma

IDAAM

Concluded 2019

Post Graduation in Personnel Management

IESF - Concluded 2017

Graduation Bachelor in Executive Secretariate

Concluded 2016